Marianist Library

Classification

Third Edition
October 1, 2009

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Introduction

This third edition of the Marianist Library Classification was realized as a collaboration between Teresa Trimboli, Librarian at the North American Center for Marianist Studies, Dayton, Ohio and Shirley Martyn, Cataloging Librarian at St. Mary’s University, San Antonio, Texas.

This edition replaces the previous editions, the 2nd revised edition of October 17, 2006 and the 1st edition of March 7, 2005.

3rd edition
October 1, 2009
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Outline with Scope Notes

BXA – Atlases. Bibliographies. General Indexes. Series ............................................................. 1
  Scope Note: Class here all works of a general or encyclopedic nature and all series as sets.

BXB – Writings of the Founders and Close Associates of Father Chaminade ................................. 4
  Scope Note: Class here documents written by Father Chaminade or under his close supervision.
  Include Marianist documents written by early associates of Father Chaminade having at least
  presumed contact with the Founder.
  Include Marianist works written or edited by Lalanne after Chaminade’s death.

BXC – Documents of the Foundation Era (1800-1850) ................................................................. 6
  Scope Note: Class here documents produced by the Founders, legislative assemblies or by major
  superiors for the purpose of officially interpreting the original inspiration.
  Include all documents having the binding force of law.

BXE – Religious Orders: Daughters of Mary Immaculate: 1816 – ................................................. 7
  Canonical, Juridical, and Other Official Documents
  (Divide like: Society of Mary: 1817 --)
  Scope Note: Class here documents produced by the legislative assemblies or major superiors of the
  Daughters of Mary for the purpose of officially interpreting the original inspiration.
  Include all documents having the binding force of law.

  Non-Canonical, non-juridical, and other non-official documents .................................................. 8
  (Divide like: Society of Mary: 1817 —)
  Scope Note: Class here any document produced by the Daughters of Mary that records the daily efforts of
  the members as they realize the original inspiration.

BXF – Religious Orders: Society of Mary: 1817 – ................................................................. 11
  Canonical, juridical, and other official documents
  Scope Note: Class here documents produced by the legislative assemblies or major superiors of the
  Society of Mary for the purpose of officially interpreting the original inspiration.
  Include all documents having the binding force of law.

  Non-Canonical, non-juridical, and other non-official documents .................................................... 13
  Scope Note: Class here any document produced by the Society of Mary that records the
  daily efforts of the members as they realize the original inspiration.

BXG – Vowed Communities Outside Religious Life ................................................................. 18
  Scope Note: Class here Marianist communities with vows other than the Society of Mary and the
  Daughters of Mary Immaculate.

  Canonical, Juridical, and Other Official Documents are documents from governing bodies, conventions,
  or assemblies whose purpose is the official interpretation of the original inspiration.

  Non-Canonical, Non-Juridical, and Non-Official Documents are documents produced by the group
  that records the daily efforts of the group members as they live out their commitment.

BXJ – Marianist Family ........................................................................................................ 19
  Scope Note: Class here works concerning or generated by: Federations or Groups representing all
  branches of the Marianist Family; Marianist Affiliates; Marianist Lay Communities;
  Marianist Apostolic Faith Communities; Marianist Communities without Evangelical
  Counsels; and Marianist Adult Sodalities.

BXN – Marianist Youth Groups .......................................................................................... 26
  Scope Note: Class here materials of a general nature.
  Class materials specific to a given school or parish with the school or parish.
Outline with Scope Notes

BXR – Marianist Thought, Charism and Spirituality ....................................................... 28
Scope Note: Class here works that survey or give a synthesis of the entirety of the Marianist vision or
Marianist thought as well as works that treat particular aspects of the Marianist vision or
Marianist thought.
Class cultural aspects or dimensions of a topic with the topic.

BXT – Marianist Biography ................................................................................................. 35

BXV – Marianist History ...................................................................................................... 36

BXW – Places. By country .................................................................................................. 37

BXY – Vowed Communities Related to the Marianists ..................................................... 38

BXZ – Other. Miscellaneous Groups ................................................................................... 39
Scope Note: Class here any group tenuously related to the Society of Mary
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BXA – Atlases. Bibliographies. General Indexes. Series

Scope Note: Class here all works of a general or encyclopedic nature and all series as sets.

10 Atlases

Examples of titles classed here (eventually, call numbers for these titles will be added)
- Atlas Marianiste
- Dictionnaire Géo-Historique des Localites Marianistes 1817-1984

50 Bibliographies

Class here works that attempt a comprehensive listing of works by Marianists.
Class topical or subject bibliographies with the topic or subject treated.

Examples of titles classed here (eventually, call numbers for these titles will be added)
- Bibliographie marianiste, 1971-1974
- Bibliographie marianiste, 1975-1976
- Bibliographie marianiste

60 Bibliographies of works by individual Marianist authors

By author of the works cited, A-Z.
Class here bibliographies of works by individual Marianists.
Class topical or subject bibliographies with the topic or subject treated.

80 Classification schemes and schedules for Marianist Libraries and Archives

Examples of titles classed here (eventually, call numbers for these titles will be added)
- Marianist Classification 1960 / William Ferree, SM
- Classification Scheme for Marianist Document Libraries / Lawrence Scrivani, SM
- Marianist Library Classification / Teresa Trimboli and Shirley Martyn

90 Dictionaries

Class here works listing terms or names along with discussion of their meanings and applications.

95 Glossaries

Class here any collection of terms.

99 Other
100 **Encyclopedias**

Class here any work that treats Marianist life comprehensively and is composed of individual articles arranged alphabetically.

**Series note:** Cutter for Series name is not necessary; in lieu of Cutter add series number followed by date.

Class the first copy of a series with the series and class subsequent copies with the subject treated.

**Catalogers Note:** Before assigning call number, check both call numbers to make sure the call number being assigned is not duplicated.

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**General Administration**

120 AGMAR (Archives Generales Marianistes)

Répertoire analytique des Boites … AGMAR. By number of boite described

Répertoire des … AGMAR. By title, A-Z

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150.G47 La Gerbe

155.M45 L’Apostre de Marie, formerly Le Messager

160 CEMAR series

for collections of CEMAR documents bound together as Jalons class under BXT15.J35

170 Modern Theology and Marianist Spirituality

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**Marianist Publications**

180 Apostle of Mary Documentary series

185 .M4 Mary Today, formerly The Marianist, formerly The Apostle of Mary, formerly Messenger of Mary

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**Institute of Marianist Studies (Marcy, New York)**

190 Monograph series

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**North American Center for Marianist Studies (NACMS) (Dayton, Ohio)**

Formerly, Marianist Resources Commission (MRC) (Dayton, Ohio)

220 Monthly series

221 Bulletin series

222 Monograph series, formerly Documentary series

260 Servant of God series

265 Sesquicentennial series

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**Ediciones SM / Servicio de Publicaciones Marianistas**

285 Centenario de los Marianistas en España

290 Collection Faustino
Documentos Marianistas
Espiritualidad Marianista
Historia Marianista
Nostra Fuentes
Pedagogia Marianista

Società di Maria (Marianisti): Provincia Italiana
Collana Mariana “Fons Signatus”
Quaderni Marianisti

Saragossa publications

Cahiers Suisses de Documentation Marianiste : Province de Suisse

General indexes to Marianist documents
Class indexes to circulars with the circulars indexed.

Examples of titles classed here (eventually, call numbers for these titles will be added)
Index aux microfilms #101 – 125
Répertoire des principaux documents publiés dans la Société de Marie
BXB – Writings of the Founders and Close Associates of Father Chaminade

Scope Note: Class here documents written by Father Chaminade or under his close supervision.
Include Marianist documents written by early associates of Father Chaminade having at least presumed contact with the Founder.
Include Marianist works written or edited by Lalanne after Chaminade’s death.

Chaminade, Guillaume-Joseph, 1761-1850

10 Anthologies. By title, A-Z. Subarrange by language
.M34 Marianist Origins

15 Collected works, Complete. By title, A-Z. Subarrange by language
Class here compilations only. For individual letters see BXB 30.
(BXB15.3 Index to the Letters ← not used → BXB15 = index, date)
.C43 Écrits et paroles
.C45 Lettres de M. Chaminade

Examples of titles classed here (eventually, call numbers for these titles will be added)
Circulars of V. Rev. William Joseph Chaminade
Extraits des recueils des circulaires du R. P. Chaminade

20 Collected works, Incomplete. By title, A-Z. Subarrange by language
Class here compilations of incomplete sets only. (If unsure, assume set in hand is complete.)

25 Subject compilations. By subject, A-Z. Subarrange by language

30 Separate works. By title, A-Z. Subarrange by language

Examples of titles classed here (eventually, call numbers for these titles will be added)
De la connaissance de Marie
Letter to the Retreat Masters of 1839
Manuel du Serviteur de la très-pure Vierge Marie, Mère de Jésus à Bordeaux

Batz de Trenquelléon, Adèle de, 1789-1828

50 Anthologies. By title, A-Z. Subarrange by language

55 Collected works, Complete. By title, A-Z. Subarrange by language
.L47 Letters de Adèle de Batz de Trenquelléon

60 Collected works, Incomplete. By title, A-Z. Subarrange by language
Class here compilations of incomplete sets only. (If unsure, assume set in hand is complete.)

65 Subject Compilations. By subject, A-Z. Subarrange by language

70 Separate works. By title, A-Z. Subarrange by language

Lamourous, Marie Thérèse Charlotte de, 1754-1836

90 Anthologies. By title, A-Z. Subarrange by language

BXB – Writings of the Founders and Close Associates of Father Chaminade

95 Collected works, Complete. By title, A-Z. Subarrange by language
Collected works, Incomplete. By title, A-Z. Subarrange by language
   Class here compilations of incomplete sets only. (If unsure, assume set in hand is complete.)

Subject compilations. By subject, A-Z. Subarrange by language

Separate works. By title, A-Z. Subarrange by language

Lalanne, Jean-Baptiste Philippe Auguste, 1795-1879
   Anthologies. By title, A-Z. Subarrange by language

   Example of title classed here (eventually, call numbers for this title will be added)
   Des Chapitres Généraux dans les ordres religieux.

Collected works, Complete. By title, A-Z. Subarrange by language

Collected works, Incomplete. By title, A-Z. Subarrange by language
   Class here compilations of incomplete sets only. (If unsure, assume set in hand is complete.)

Subject compilations. By subject, A-Z. Subarrange by language

Separate works. By title, A-Z. Subarrange by language

Monier, David, 1757-1849
   Anthologies. By title, A-Z. Subarrange by language

   Collected works, Complete. By title, A-Z. Subarrange by language

   Collected works, Incomplete. By title, A-Z. Subarrange by language
      Class here compilations of incomplete sets only. (If unsure, assume set in hand is complete.)

   Subject compilations. By subject, A-Z. Subarrange by language

   Separate works. By title, A-Z. Subarrange by language
BXC – Documents of the Foundation Era (1800-1850)

Scope Notes: Class here documents produced by the Founders, legislative assemblies or by major superiors for the purpose of officially interpreting the original inspiration. Include all documents having the binding force of law.

Canonical, juridical and other official documents of the Foundation Period
By title, A-Z. Subarrange by language.

10 Precursor documents

15 Primitive Constitutions

Examples of titles classed here (eventually, call numbers for these titles will be added)
- Grand Institut (1815)
- Petit Institut (1816)
- Institut de Marie (1818)

20 Civil Approbations

Examples of titles classed here (eventually, call numbers for these titles will be added)
- Civil Approbation: 1825 – Society of Mary
- Civil Approbation: 1828 – Daughters of Mary
Canonical, juridical, and other official documents
(Divide like: Society of Mary: 1817 — at BXF)

Scope Note: Class here documents produced by the legislative assemblies or major superiors of the Daughters of Mary for the purpose of officially interpreting the original inspiration. Include all documents having the binding force of law.

2 Constitutions and Rules
   Grand Institut, 1815 (May also be classed in BXC15)
   Constitutions of 1839

6 History of the Constitutions

10 General Chapters

15 General Leadership Assemblies

20 [Reserved]

40 Circulars and other documents from the General Administration
   Class newsletters from the General Administration in BXV60.

45 Chapters of Administrative Units
   (Province. Independent region. Dependent region)

50 Circulars and other documents from Administrative Units
   By Administrative Unit. By date within each Administrative Unit
   Provincial or Unit newsletters are classed in BXV65

70 [Reserved]

90 Administrative Unit, by Administrative Unit, A-Z. Restructuring documents

96 Ceremonials and rituals approved for use
   For the whole Congregation

98 By Administrative Unit, A-Z

Customs books

100 For the whole Congregation

102 By Administrative Unit, A-Z

Directories

110 For the whole Congregation

112 By Administrative Unit, A-Z

Formularies

120 For the whole Congregation

122 By Administrative Unit, A-Z
 BXE – Religious Orders: Daughters of Mary Immaculate: 1816 –

140 Masses proper to the Daughters of Mary

199 Other official documents

Non-Canonical, non-juridical, and other non-official documents

(Divide like: Society of Mary: 1850 — at BXF)

Scope Note: Class here any document produced by the Daughters of Mary that records the daily efforts of the members as they realize the original inspiration.

Administrative
236 General works

236.5 Proceedings

Formation or training programs
238 General works

Class here works describing Formation programs.

Initial Formation
238.2 General works

Class here works describing Initial Formation programs.

238.4 First discernment

Includes Aspirancy programs.

238.5 Pre-Novitiate

238.7 Novitiate

238.8 Period of temporary vows

On-going Formation
240 General works

Class here works describing On-going Formation programs

240.4 Life-Stage Development programs

Includes Renewal programs.

240.6 Role Responsible programs

Includes programs and workshops for Unit Leaders, etc.

240.8 Retreats

242 Other Formation programs. By name, A-Z

Examples of programs classed here (eventually, call numbers for these titles will be added)

- Marianist Studies Program
- Second Novitiate
Handbooks. Guides. Catechisms. Lists
244 General works
244.5 For Religious
244.7 Spiritual reading lists

Hymnals. Hymns
246 General works
246.3 Collections
246.5 Individual hymns. By title, A-Z

Particular liturgical celebrations
248 General works
248.4 Jubilee celebrations
248.7 Vow ceremonies

Prayers
250 General works. Miscellaneous collections and compilations
250.3 Books of particular examen
250.5 Individual prayers particular to the Daughters of Mary. By title, A-Z
250.8 Prayer books

Personnel
252 Specialized or annotated
   Includes any compilation published neither by the General Administration nor by a Unit Administration.
252.5 International personnel
252.8 Unit personnel. By Unit, A-Z. Subarrange by date within each Unit

Necrologies
254 Specialized or annotated
   Includes any compilation published neither by the General Administration nor by a Unit Administration.
254.5 International necrology
254.8 Unit necrologies. By Unit, A-Z. Subarrange by date within each Unit

Surveys and consultations
258 Recruitment and vocation ministry material. By title, A-Z
   Includes vocation newsletters as well as pamphlets and brochures used for recruitment or vocation ministry.
260  **Pamphlets. Brochures.** By title, A-Z
    Pamphlets and brochures other than those designed for recruitment or vocation ministry.

262  **Miscellaneous collections.** By title, A-Z

    | Examples of titles classed here (eventually, call numbers for these titles will be added) |
    |-------------------------------------------|
    | Holy card collections                      |
    | Postcard collections                        |

266  Works and ministries. By ministry, A-Z

    | General works |
    |---------------|

270  Schools of the Daughters of Mary

275  Retreat Centers

299  Other works and ministries. By ministry, A-Z
Canonically, juridical, and other official documents
Scope Note: Class here documents produced by the legislative assemblies or major superiors of the Society of Mary for the purpose of officially interpreting the original inspiration. Include all documents having the binding force of law.

2 Constitutions and Rules. By date approved. Under each by imprint date
Class animadversions, capitular editions, commentaries, indexes, revisions, “The Synopse,” etc. after the approved Constitutions to which that work relates.

Examples of titles classed here (eventually, call numbers for these titles will be added)
Constitutions of 1828 (draft of the Constitutions of 1839)
Constitutions of 1839
Constitutions of 1864 (1865)
Animadversions of 1865
Constitutions of 1891
1922 Revision
1937 Reprint
Constitutions of 1967 (Provisional Constitutions)
1967 Capitular Edition
Rule of Life, 1983
1977 Marianist Rule of Life – First Draft
1979 Capitular Edition
1981 Capitular Edition (Maroon cover)
1983 Revision
Marianist Press publication (hardbound, blue cover)
Meribah Province publication (spiral bound)
2008 Book 2 -- Revision

3 Commentaries. By date approved
Class here commentaries or works that treat historical aspects of a given approved edition.

6 History of the Constitutions in general
Class here commentaries that treat more than one approved edition.
For historical aspects of a given approved edition class under BXF3.

10 General Chapters
—Table 1: Table of General Chapters p.40—

—Table 2: Table for documents generated for and by the General Chapters p.41—
15 **General Leadership Assemblies**
(Construct call number like General Chapters, i.e. append the Assembly number to the class number)

—Table 3: Table of General Leadership Assemblies  p.42—

—Table 4: Table for Documents Generated by the General Leadership Assemblies  p.43—

20 [Reserved]

40 **Circulars and other documents from the General Administration**
Arrange chronologically by Administration
[For example: A circular from the Office of Instruction during the administration of Fr. Sorret is BXF40 1923.36. The date of the circular (document) is then appended and becomes the last line of the call number.]
Subarrange by Office within each Administration
Class newsletters from the General Administration in BXV80

—Table 5: Table of General Administrations  p.44—

—Table 6: Table for Documents Generated by the General Administration  p.45—

45 **Chapters of Administrative Units**
By Administrative Unit, A-Z. Subarrange by date.
(An Administrative Unit is a Province, Independent Region, Dependent Region, or Sector.)

—Table 7: Table for Documents Generated by Administrative Units for Unit Chapters  p.46—

50 **Circulars and other documents from Administrative Units**
By Administrative Unit. By date within each Administrative Unit
Provincial or Unit newsletters are classed in BXV85

—Table 8: Table of Administrative Units  p.47—

—Table 9: Table for documents generated by Unit Administrations  p.49—

70 [Reserved]

90 **Administrative Unit – restructuring documents.** By date
Class here documents relating to the formation, merger or change in administrative structure of any Unit.
Includes newsletters published during the time of restructuring and related to the restructuring process.

**Ceremonials and rituals approved for use**
96 For the whole Society
98 By Administrative Unit, A-Z
By Unit (Table 8: Table of Administrative Units  p.47). Subarrange by date.

**Customs Books**
100 For the whole Society
102 By Administrative Unit, A-Z
By Unit (Table 8: Table of Administrative Units  p.47). Subarrange by date
Directories
110 For the whole Society
112 By Administrative Unit, A-Z
   By Unit (Table 8: Table of Administrative Units p.47). Subarrange by date

Formularies
120 For the whole Society
122 By Administrative Unit, A-Z
   By Unit (Table 8: Table of Administrative Units p.47). Subarrange by date

140 Masses and Liturgy of the Hours proper to the Society of Mary

199 Other official documents. By Unit, A-Z. Subarrange by date

Non-Canonical, non-juridical, and other non-official documents
Scope Note: Class here any document produced by the Society of Mary that records the daily efforts of the members as they realize the original inspiration.

Administrative
236 General works
236.5 Proceedings

Formation or training programs
238 General works (Direction)
   Class here works describing Formation programs

Initial Formation.
238.2 General works
   Class here works describing Initial Formation programs
238.4 First discernment
   Includes Aspirancy programs
238.5 Pre-Novitiate
238.7 Novitiate
238.8 Period of temporary vows

The Seminary. Formation for priestly ministry
239 General works

On-going formation
240 General works
   Class here works or guides describing on-going Formation programs

240.4 Life-Stage Development programs

Examples of programs classed here (eventually, call numbers for these titles will be added)
   Renewal programs
   Horizons Program
   Eurocham
Role-Responsible programs
Includes programs and workshops for priests, unit leaders, etc.

Retreats

Study programs. Other formation programs. By name, A-Z

Examples of programs classed here (eventually, call numbers for these titles will be added)
Marianist Studies Program
Second Novitiate

Handbooks. Guides. Catechisms. Lists
General works
For Religious
Spiritual reading lists

Hymnals. Hymns
General works
Collections
Individual hymns. By title, A-Z

Particular liturgical celebrations
General works
Jubilee celebrations
Class material with biographical information in BXT50 (Collected biography)
Vow ceremonies

Prayer. Prayers
General works. Miscellaneous collections and compilations
Books of particular examen
Works on or of mental prayer and meditation
Prayer books
**Personnel**

252  International personnel

252.2  Unit personnel
    By Unit (Table 8: Table of Administrative Units p.47). Subarrange by date

252.8  Specialized or annotated
    Includes any compilation published neither by the General Administration nor by a Unit Administration

*Examples of titles classed here (eventually, call numbers for these titles will be added)*

Early Members of the Society of Mary / Lawrence Cada, SM

**Necrologies**

254  International necrology

254.8  Specialized or annotated
    Include any compilation published neither by the General Administration nor by a Unit Administration

.P55  Necrology of Marianist Religious by Louis Pinckert, SM
.U85  Annotated Necrology by Joseph Uvietta, SM

**Surveys and consultations**

256  Recruitment and vocation ministry material. By title, A-Z
    Includes vocation newsletters as well as pamphlets and brochures used for recruitment or vocation ministry

    Pamphlets and brochures other than those designed for recruitment or vocation ministry

262  Miscellaneous collections. By title, A-Z

*Examples of titles classed here (eventually, call numbers for these titles will be added)*

Holy card collections
Postcard collections

**Works and Ministries**

270  General works

280  General Administration

281  The Responsibility of the Office of Religious Life. General Administration

282  The Responsibility of the Office of Education. General Administration

283  The Responsibility of the Office of Temporalities. General Administration

284  The Responsibility of the Inspector General. General Administration

285  The Responsibility of the Office of Apostolic Action. General Administration

286  The Responsibility of the Office of Procurator. General Administration

287  The Responsibility of the Postulator. General Administration
300 Units

302 The Responsibility of the Provincial

303 The Responsibility of the Assistant Provincial

305 The Responsibility of the Office of Religious Life or Zeal

305.2 Parishes

305.4 Retreats

305.6 Retreat Centers

305.8 Centers for Marianist Spirituality

310 The Responsibility of the Office of Education or Instruction

310.2 Schools. General works

310.4 Particular schools
   Class here (under the appropriate subdivision) annuals, commemorative brochures, jubilee and anniversary publications

310.42 Primary

310.44 Primary and secondary

310.46 Secondary

310.48 Colleges and universities

310.6 Centers for Marianist studies or publication
   (e.g., Maison Chaminade; North American Center for Marianist Studies (NACMS))

310.8 Programs or Workshops (conducted according to Marianist principles)

320 The Responsibility of the Office of Temporalities or Socio-economic Affairs

320.2 Works for justice, peace, and the integrity of creation (environment)
   (e.g. Marianist Education and Environmental Center (MEEC); Social Justice Collaborative)

320.4 Programs for the development of peoples
   Class here entities that are organized to train or provide help for individuals. (e.g. IMANI; REDS)

320.6 Fund raising programs and organizations
   (e.g. Marianist Mission)
330 The Responsibility of the Assistant for Developing Regions
340 The Responsibility of the Office of Apostolic Action
350 The Responsibility of the Director of Secondary Schools
360 The Responsibility of the Office of Specialized Works
370 The Responsibility of the Office of the Inspector
380 The Responsibility of the Office of the Supervisor
390 Other offices, by name A-Z

600 Stand-alone entities
Class here entities that have their own Boards, but are related to the Marianists. (e.g., Ediciones SM; PPC)
BXG – Vowed Communities Outside Religious Life

**Scope Note:** Class here Marianist communities with vows other than the Society of Mary and the Daughters of Mary Immaculate.

For communities in which individual members profess vows, see BXJ.

**Canonical, Juridical, and Other Official Documents** are documents from governing bodies, conventions, or assemblies whose purpose is the official interpretation of the original inspiration.

**Non-Canonical, Non-Juridical, and Non-Official Documents** are documents produced by the group that record the daily efforts of the group members as they live out their commitment.

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<th>Alliance Mariale</th>
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<th>General works</th>
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<tr>
<td>Non-Canonical, Non-Juridical, and Non-Official Documents</td>
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<td>General works</td>
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<table>
<thead>
<tr>
<th>Consacrées.</th>
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<th>General works</th>
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<tbody>
<tr>
<td>Canonical, Juridical, and Other Official Documents</td>
<td></td>
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</table>
BXJ – Marianist Family
(excludes materials exclusively of or about the Daughters of Mary Immaculate and the Society of Mary)

Scope Note: Class here works concerning or generated by:
- Federations or Groups representing all Branches of the Marianist Family
- Marianist Affiliates.
- Marianist Lay Communities.
- Marianist Apostolic Faith Communities.
- Marianist Communities (members profess vows, non-evangelical counsels).
- Marianist Adult Sodalities.

For spirituality of these groups see: BXR+

N.B.: The term “Marianist Family” was used after 1970 to collectively designate the Daughters of Mary Immaculate, the Society of Mary, the Alliance Mariale, and Marianist Lay Communities.

10 General works
Include comparative studies

Marianist Lay Communities in general
20 General works
Class historical and critical studies in BXV25+

25 Circulars addressed to or concerning members of the Marianist Family
Class here circulars to persons, with or without vows, who are living the Marianist way of life, but who are not in religious life.

World Council of the Marianist Family
30 General works

35 Special topics, A-Z

.C3 Canonical. Juridical. Other official documents
Scope Note: Includes Canonical Approbations, Statutes, Charters, Rules of Life, and Identity statements by date approved.

.D5 Directories. Membership lists

.F6 Finances. Fund raising

Scope Note: Includes formation material.

.L4 Leadership. Representatives

.L5 Liturgies. Rituals. Ceremonials

Examples of title classed here (eventually, call numbers for this title will be added)
World Day of Prayer

.M4 Meetings. Reports of Meetings. Assemblies. Gatherings


.P3 Pamphlets. Brochures

.P7 Prayer books. Devotional material
Press releases

Publications. Newsletters

Examples of titles classed here (eventually, call numbers for these titles will be added)
Christmas Letter or Message
Friday Magnificat
Marianist Family Album

Relations with other Marianist Family groups

International Organization of Marianist Lay Communities (IO/MLC)
Scope Note: Class here all documents generated by or pertaining to the entity that was approved by the Pontifical Council for the Laity (March 25, 2000) as a Private Association of the Faithful with International Rights

General works

Special topics, A-Z (see pattern established at BXJ35+)

Canonical, juridical, and other official documents
Scope Note: Includes Canonical approbations, Statutes, Charters, Rules of Life, or Identity Statements

Examples of documents classed here:
International Organization – August, 2001
Election Procedures for Members of the International Team (IT), 2001
Marianist Lay Community Statutes, 2001
Marianist Identity Statement, 1993

Meetings. Reports of meetings. Assemblies. Gatherings

Convocations:
1st International Convocation – (Santiago, Chile 1993)
   Document: Identity of Marianist Lay Communities
2nd International MLC Convocation – (Lliria, Spain – August 1997)
   Document: Mission of Marianist Lay Communities (Lliria, Spain 1997)
3rd International Convocation – (Philadelphia Pennsylvania August 2001)
   Document: Being in Community – Radnor, Pennsylvania
   Report on III International MLC Convocation – Philadelphia PA, USA – August 2001
4th International Convocation (Bordeaux, France 2005)
   Document: Challenges – 3 Languages (Bordeaux, France 2005)
   Document: In Alliance with Mary – English (Bordeaux, France 2005)
   Photos from International Convocation in Bordeaux, France 2005
5th International Convocation (Nairobi, Kenya, 2009)

Publications. Newsletters

Examples of title classed here:
MLC Bulletin
Marianist Lay Communities organized at regional, national, or local levels.
Gather by Country or Region. The regions currently active have been based on the Regional Responsibilities from www.clm-mlc.org. Previously active regions are listed for historical documents from or about the region. Space has been reserved for future growth in new regions.

50  General works

55  Special topics, A-Z (see pattern established at BXJ35+)

Africa

60  General works
63  Special topics, A-Z (see pattern established at BXJ35+)
65  Organizations or Groups by Name, A-Z
    Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Eastern (Kenya, Malawi, Zambia)

70  General works
73  Special topics, A-Z (see pattern established at BXJ35+)
75  Organizations or groups by name, A-Z
    Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Western (Ivory Coast, Congo-Brazzaville, Democratic Republic of Congo, Togo)

80  General works
83  Special topics, A-Z (see pattern established at BXJ35+)
85  Organizations or groups by name, A-Z
    Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Asia

90  General works
93  Special topics, A-Z (see pattern established at BXJ35+)
95  Organizations or groups by name, A-Z
    Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Japan

110  General works
113  Special topics, A-Z (see pattern established at BXJ35+)
115  Organizations or groups by name, A-Z
    Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

India

130  General works
133  Special topics, A-Z (see pattern established at BXJ35+)
135  Organizations or groups by name, A-Z
    Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Korea

150  General works
153  Special topics, A-Z (see pattern established at BXJ35+)
155  Organizations or groups by name, A-Z
    Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)
### BXJ – Marianist Family

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<tr>
<th>Country</th>
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<td>.M4</td>
<td>Meetings, Reports of meetings, Assemblies, Gatherings</td>
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*Examples of meetings classed here:*
- Fraternita Marianisti – Atti del VIII Convengo Nazionale
- IX Convengo Nazionale delle Fraternita Marianiste Italiane
Organizations or Groups by Name, A-Z

Special Topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Poland

General works

Special topics, A-Z (see pattern established at BXJ35+)

Organizations or groups by name, A-Z

Special Topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Spain

General works

Special topics, A-Z (see pattern established at BXJ35+)

Meetings. Reports of meetings. Assemblies. Gatherings

Examples of meetings classed here:

Encuentro Fraternidade
Marianistas in España

Organizations or groups by name, A-Z

Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Madrid

General works

Special topics, A-Z (see pattern established at BXJ35+)

Organizations or groups by name, A-Z

Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Zaragoza

General works

Special topics, A-Z (see pattern established at BXJ35+)

Organizations or groups by name, A-Z

Congregación Estado de María Inmaculada (CEMI)

Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Switzerland

General works

Special topics, A-Z (see pattern established at BXJ35+)

Organizations or groups by name, A-Z

Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

North America

Scope Note: Includes Canonical Approbations, Statutes, Charters, Rules of Life, or Identity Statements

General works

Special topics, A-Z (see pattern established at BXJ35+)

Organizations or groups by name, A-Z

Marianist Lay Network of North America (MLNNA)

Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)


Examples of titles classed here (eventually, call numbers for these titles will be added)

Do Whatever He Tells You
(Just) Do Whatever He Tells You
NORTH AMERICA – MLNNA Continental Assemblies:

1st Continental Assembly – St. Louis, Missouri, 1998
   Document: Seeds of Tomorrow’s Church

2nd Continental Assembly – Dayton, Ohio, 1991
   Document: Connecting Faith Communities

3rd Continental Assembly – San Antonio, Texas, 1994
   Document: Opening to the Future: People of Culture, People of Justice

4th Continental Assembly – Baltimore, Maryland, 1997
   Document: The Church of the Future: It is Now!

5th Continental Assembly – Dayton, Ohio, 2000
   Document: The Marianist Mission: A Passion for Faith and Justice

6th Continental Assembly – St. Louis, Missouri, 2003
   Document: Becoming a Community of Communities

7th Continental Assembly – San Antonio, Texas, 2006
   Document: Come to the Table

Canada

470 General works
473 Special topics, A-Z (see pattern established at BXJ35+)
475 Organizations or groups by name, A-Z
   Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Mexico

490 General works
493 Special topics, A-Z (see pattern established at BXJ35+)
495 Organizations or groups by name, A-Z
   Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

United States

500 General works
503 Special topics, A-Z (see pattern established at BXJ35+)
505 Organizations or groups by name, A-Z
   .M43 Marianist Family Council of North America
      Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Example of document classed here:
Charter

Example of title classed here:
Founders’ Prayer


South America/Latin America

550 General works
553 Special topics, A-Z (see pattern established at BXJ35+)
555 Organizations or groups by name, A-Z
   Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Argentina
570 General works
573 Special topics, A-Z (see pattern established at BXJ35+)
575 Organizations or groups by name, A-Z
   Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Brazil
590 General works
593 Special topics, A-Z (see pattern established at BXJ35+)
595 Organizations or groups by name, A-Z
   Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Chile
610 General works
613 Special topics, A-Z (see pattern established at BXJ35+)
615 Organizations or groups by name, A-Z
   Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Colombia
630 General works
633 Special topics, A-Z (see pattern established at BXJ35+)
635 Organizations or groups by name, A-Z
   Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Ecuador
650 General works
653 Special topics, A-Z (see pattern established at BXJ35+)
655 Organizations or groups by name, A-Z
   Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Peru
670 General works
673 Special topics, A-Z (see pattern established at BXJ35+)
675 Organizations or groups by name, A-Z
   Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)
BXN – Marianist Youth Groups

Youth groups in schools
10 General works

Marianist School Sodalities
20 General works
   Includes workshops for moderators
Primary schools
30 General works
35 Organizations or groups by name, A-Z

Primary/Secondary schools
40 General works
45 Organizations or groups by name, A-Z

Secondary schools
50 General works
55 Organizations or groups by name, A-Z

Youth groups associated with the Marianists
(follow geographic division pattern established at BXJ60+)

Africa
60 General works
65 Organizations or groups by name, A-Z
   Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Asia
90 General works
95 Organizations or groups by name, A-Z
   Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Europe
250 General works
255 Organizations or groups by name, A-Z
   Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

France
310 General works
315 Organizations or groups by name, A-Z
   Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Italy
350 General works
355 Organizations or groups by name, A-Z
   Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)
Spain
390 General works
395 Organizations or groups by name, A-Z
.F38 Faustino groups
Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Madrid
400 General works
405 Organizations or groups by name, A-Z
Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

Zaragoza
410 General works
415 Organizations or groups by name, A-Z
Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

North America
450 General works
455 Organizations or groups by name, A-Z
Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)

United States
500 General works
505 Organizations or groups by name, A-Z
.L54 LIFE (Living In Faith Experience)
Since 1970, Marianist LIFE (Living In Faith Experience) is a small faith community formation program rooted in Catholic and Marianist tradition for high school students. LIFE programs exist in the United States, Canada, and Ireland.
Special topics (Table 10: Special Topics for Marianist Family and Marianist Youth Groups p.50)
BXR – Marianist Thought, Charism and Spirituality

Scope Note: Class here works that survey or give a synthesis of the entirety of the Marianist vision or Marianist thought as well as works that treat particular aspects. Class cultural aspects or dimensions of a topic with the topic.

5 Overviews. Syntheses. Comprehensive works

Examples of titles classed here (eventually, call numbers for these titles will be added)
- Traites Characteristiques de la Societé de Marie by Joseph Simler, (Circular no.63, 10 Juillet 1894)
- L’Esprit de Notre Fondation
- Genèse et Connexion de nos Traites Characteristiques by Émil Neubert, September, 1936
- The Marianist Social System according to the Writings of William Joseph Chaminade 1761-1850 by Adolf M. Windisch, Fribourg, 1964

5.5 Ferree’s First Synthesis

Example of title classed here:
- BXR5.5 Program of Studies in Marianist Documents by William Ferree, Mt. St. John, 1954

5.51 Ferree’s Second Synthesis

Examples of titles classed here:
- BXR5.51 Main Lines of Father Chaminade’s Thought by William Ferree, St. Louis, Missouri
- BXR5.51 Capital Texts in a Synthesis of Father Chaminade’s Thought, Part I (rev. ed.) by William Ferree, Rome, 1964
- BXR5.51 Texts of Capital Importance in a Synthesis of Father Chaminade’s Thought, Part II by William Ferree, Dayton, 1966

5.9 Studies of Marianist Syntheses

15 Symposia

Marianist spirituality in general

20 General works

Class here catechisms, handbooks or other works that treat Marianist spirituality, the Marianist charism or Marianist interior life in general.

Examples of title classed here (eventually, call number for this titles will be added)
- Catechism of the Interior Life

25 Popularizations, non-critical works

Class here works of gathered quotations or excerpts from the works or thoughts of Father Chaminade, Adèle de Batz de Trenquelléon, or Marie Thérèse de Lamourous.

Class here works that cite Father Chaminade, Adèle de Batz de Trenquelléon, or Marie Thérèse de Lamourous as the basis of the work.

25.3 Based on the thought or works of William Joseph Chaminade
<table>
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<th>Section</th>
<th>Description</th>
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<tr>
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<td>Based on the thought or works of Adèle de Batz de Trenquelléon</td>
</tr>
<tr>
<td>25.7</td>
<td>Based on the thought or works of Marie Thérèse de Lamourous</td>
</tr>
<tr>
<td><strong>Christ</strong></td>
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</tr>
<tr>
<td>55</td>
<td>Christ in Marianist thought. General works</td>
</tr>
<tr>
<td></td>
<td>Includes collections of sermons or homilies.</td>
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<tr>
<td>57</td>
<td>Popularizations, non-critical works</td>
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<td>Based on the thought or works of Marie Thérèse de Lamourous</td>
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<tr>
<td>65</td>
<td>General works</td>
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<tr>
<td></td>
<td>Class here Marian bibliographies. Marian bibliographies may also be classed in BXA+</td>
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<td>Class here catechisms, handbooks or other works on or about the Blessed Virgin.</td>
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<tr>
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<td>Examples of titles classed here (eventually, call numbers for these titles will be added)</td>
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<td><strong>Faith</strong></td>
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<td>Faith in Marianist thought. General works</td>
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<td>77</td>
<td>Spirit of faith. Faith of the heart</td>
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<td>81</td>
<td>Formation in faith</td>
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<td>Formation of faith communities</td>
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<td>Popularizations, non-critical works</td>
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</tbody>
</table>
Based on the thought or works of William Joseph Chaminade

Based on the thought or works of Adèle de Batz de Trenquelléon

Based on the thought or works of Marie Thérèse de Lamourous

Community

Community in Marianist thought. General works

Family spirit

Prayer

Prayer in Marianist thought. General works

Class here works on the Prayer of Faith

Meditation. Mental prayer

Class here catechisms, guides or handbooks of mental prayer and works used for personal reflection.

Class works on mental prayer intended for use by the Society of Mary in BXF250.4

Material used for personal reflection

Class here works that cite Father Chaminade, Adèle de Batz de Trenquelléon, or Marie Thérèse de Lamourous as the basis of the work

Based on the thought or works of William Joseph Chaminade

Based on the thought or works of Adèle de Batz de Trenquelléon

Based on the thought or works of Marie Thérèse de Lamourous

System of Virtues

System of Virtues (as a whole)

Virtues of preparation (as a whole)

The Silences. General works

Silence of Words

Silence of Signs

Silence of the Mind

Silence of the Imagination

Silence of the Passions

Recollection

Preparatory Obedience

Support of Mortifications
Virtues of purification (as a whole)

140.3 Confidence in God
140.4 Distrust of self
140.5 Recourse to counsel
140.6 Patience
140.7 Renewal of resolutions (perseverance)
140.8 Resistance of temptations

Virtues of consummation (as a whole)

145.3 Humility
145.4 Modesty
145.5 Renunciation of the world
145.6 Abnegation of the self (self-abnegation)

Marianist System of Administration. The Three Offices

150 Marianist Administration. General works

155 The Three Offices. General works

155.3 Office of Zeal
155.5 Office of Instruction
155.7 Office of Temporalities

159 Other offices. By name, A-Z
[Offices other than Father Chaminade’s three original Offices, for example Office of Apostolic Action]

Marianist apostolate

160 Theory and practice. General works

Marianist education

162 General works
Class here works on Marianist education in general as well as works treating theory and practice.

162.2 Characteristics of Marianist education

Characteristics of Marianist Education
Laity in (and) Marianist education

Series on Marianist education

Parishes

Justice, peace and integrity of creation (environment)


Incarnation. Mystical Body

Mission
Class here works on Father Chaminade as Missionary Apostolic

Marianist Religious life. Vows. Evangelical counsels
General works

Poverty

Chastity

Obedience

Special characteristics of Marianist religious life
Note: Marianist religious life includes both the Daughters of Mary and the Society of Mary

Mixed composition. Three categories
General works

Priest

Teacher

Working Brother

Additional vows of religion
General works

Marianist stability. General works

Stability in the Marianist Family

Vow of stability in the Daughters of Mary and the Society of Mary (4th vow)

Loss of the vow of stability (Daughters of Mary Immaculate)

Vow of teaching faith and practice (5th vow – Society of Mary)

Vow of cloister (Daughters of Mary Immaculate)
Third Object. Separation from the world
Includes monastic tradition and Marianist religious life.

Devotional works
Class here prayer books and compilations used in religious communities or by the Marianist Family.
Class catechisms with the topic treated.
Catechisms designated for use by a given branch of the Marianist Family are classed with that branch.
For example Catechisms for use by the Novices of the Society of Mary are classed in BXF+

Prayers anddevotions particular to the Marianist Family. By name, A-Z
Subarrange by author or main entry

.C66 Acts of Consecration
.D69 Marianist Doxology
.F43 Marianist Feasts
.R67 The Rosary
.S73 Stations of the Cross
.T47 Three O’Clock Prayer

Exemplary persons in Marianist spirituality. By name, A-Z. Subarrange by author or main entry
Class here devotional material associated with these persons
Class biographies of Marianist persons in BXT+

.F38 Faustino
.J64 St. John the Evangelist
.J65 St. John Vianney, the Cure of Ars
.J67 St. Joseph
Influences on Marianist Spirituality. General works

Class here works treating persons associated with these influences *only if* the work associates the person or persons with Marianist spirituality.

.B46 Benedictines
.C46 Carmelites
.F74 French School of Spirituality
.J47 Jesuits

Prolific writers. By author, A-Z. (Optional) Subarrange by title

May be used to gather together the works of any Marianist author. A second copy of works by these authors may also be classed with the topic the work treats.

.A76 Jean-Baptiste Armbruster, SM
.A77 Jose Marie Arnaiz, SM
.C33 Lawrence Cada, SM
.F47 William Ferree, SM
.F48 Piero Ferrero, SM
.H35 Quentin Hakenewerth, SM
.N48 Émil Neubert, SM
.P45 Timothy Phillips, SM
.T68 John Totten, SM
.V47 Joseph Verrier, SM
.V48 Paul Verrier, SM

Other topics. By topic, A-Z

.S74 = Service
BXT – Marianist Biography

**Individual biographies of the Founders.** Cutter for biographer

<table>
<thead>
<tr>
<th>Founders</th>
<th>Biographies</th>
<th>Fictionalized biographies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chaminade, Guillaume-Joseph, 1761-1850</td>
<td>J35 Jalons</td>
<td>15.3</td>
</tr>
</tbody>
</table>

**Batz de Trenquelléon, Adèle de, 1789-1828**

<table>
<thead>
<tr>
<th>Founders</th>
<th>Biographies</th>
<th>Fictionalized biographies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lamourous, Marie Thérèse Charlotte de, 1754-1836</td>
<td>20.3</td>
<td>25.3</td>
</tr>
</tbody>
</table>

**Other individual biographies.** By biographee, A-Z

(Add 2nd Cutter for author; if in translation append Cutter for language)

**Collected biographies**

<table>
<thead>
<tr>
<th>Collection</th>
<th>Cutter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spanish Martyrs of Ciudad Real</td>
<td>.C58</td>
</tr>
<tr>
<td>Spanish Martyrs of Madrid</td>
<td>.M33</td>
</tr>
</tbody>
</table>

**Examples of titles classed here (eventually, call numbers for these titles will be added)**

- Menologies
- BXT52 .M46 v.____
- Biographical sketches
- Jubilee booklets

**Other collections**

**Documents relating to the canonization process of Marianists**

Use for Official documents including: Positio, Decretum Super Miraulo, Positio Inquisitio Historica, Positio Super Virtutibus

First Cutter for person or group; 2nd Cutter document title
BXV – Marianist History

15 Outlines. Chronologies. Course notes
Class here outlines, chronologies, and course notes about any and all units of the Marianist Family.

25 History. General
Class here works tracing the history of lay communities (with or without vows).
Class here works that focus on the beginnings of the Marianist “Project;” that is, works that concentrate on the development of Chaminade’s foundations up to and including the Religious Congregations (from 1800 to 1826).

Daughters of Mary Immaculate

50 General Histories of the Congregation as a whole
50.4 During the life of the Foundress (1816-1828)
50.6 From the death of the Foundress until the end of the Secularization (1829-1920)
50.8 From the end of the Secularization to the present day (1920-)

55 Histories of Administrative Units

60 Newsletters from the General Administration. By title, A-Z

65 Unit newsletters. By title, A-Z

Society of Mary

70 General histories of the Society of Mary as a whole

75 Histories of Administrative Units
By Unit (Table 8: Table of Administrative Units p.47). Subarrange by date.

80 Newsletters from the General Administration. By title, A-Z

85 Unit newsletters
By Unit (Table 8: Table of Administrative Units p.47). Subarrange by date.

Marianist Lay Communities. Marianist Family

90 General histories

95 Newsletters
By Unit (Table 8: Table of Administrative Units p.47). Subarrange by date.
BXW – Places. By Country

Follow BXW with country: 1st Cutter for name of place, 2nd Cutter for author (if any) or title, add date. [see also BXV+]

Examples:

BXW
  Africa
    .C68   Cote d’Ivoire

BXW
  USA
    .S24   San Francisco, California
    .S28   San Antonio, Texas
BXY – Vowed Communities Related to the Marianists

Les Dames de la Miséricorde

15  General works and history
15.3  Rule. Charter. Constitution

Brothers of the Beloved Disciple (Fr. George Montague’s group for men)

30  General works
30.3  Rule. Charter. Constitution

Sisters of the Beloved Disciple (Fr. George Montague’s group for women)

45  General works
45.3  Rule. Charter. Constitution

50  Newsletter of the Brothers and Sisters of the Beloved Disciple

Sodalicio de Vida Cristiana de Peru. (Co-founders: Germán Doig Klinge & Luis Figari)

60  General works
65  Rule. Charter. Constitution
BXZ – Other. Miscellaneous Groups

Scope Note: Class here any group tenuously related to the Society of Mary

Common Bond
25 General works
**Table 1 -- Table of General Chapters**

| .C01 | 1st General Chapter (1845) |
| .C02 | 2nd General Chapter (1858) |
| .C03 | 3rd General Chapter (1864) |
| .C04 | 4th General Chapter (1865-66) |
| .C05 | 5th General Chapter (1868) |
| .C06 | 6th General Chapter (1873) |
| .C07 | 7th General Chapter (1876) |
| .C08 | 8th General Chapter (1881) |
| .C09 | 9th General Chapter (1886) |
| .C10 | 10th General Chapter (1891) |
| .C11 | 11th General Chapter (1896) |
| .C12 | 12th General Chapter (1901) |
| .C13 | 13th General Chapter (1905) |
| .C14 | 14th General Chapter (1910) |
| .C15 | 15th General Chapter (1920) |
| .C16 | 16th General Chapter (1922-23) |
| .C17 | 17th General Chapter (1928) |
| .C18 | 18th General Chapter (1933) |
| .C19 | 19th General Chapter (1934) |
| .C20 | 20th General Chapter (1939) |
| .C21 | 21st General Chapter (1946) |
| .C22 | 22nd General Chapter (1951) |
| .C23 | 23rd General Chapter (1956) |
| .C24 | 24th General Chapter (1961) |
| .C25 | 25th General Chapter (1966-67) |
| .C26 | 26th General Chapter (1971) |
| .C27 | 27th General Chapter (1976) |
| .C28 | 28th General Chapter (1981) |
| .C29 | 29th General Chapter (1986) |
| .C30 | 30th General Chapter (1991) |
| .C31 | 31st General Chapter (1996) |
| .C32 | 32nd General Chapter (2001) |
| .C33 | 33rd General Chapter (2006) |
Table 2 -- *Table for Documents Generated for and by the General Chapters*

The following divisions and subdivisions are not part of all General Chapters. Add or use these divisions and subdivisions where appropriate. Append to the number assigned to the General Chapter.

<table>
<thead>
<tr>
<th>Preparatory materials: Reports from the General Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>.x2 Report of the General Council or General Administration</td>
</tr>
<tr>
<td>.x22 Report of the Superior General</td>
</tr>
<tr>
<td>.x32 Report of the Office of Zeal or Religious Life (1st Assistant)</td>
</tr>
<tr>
<td>.x34 Report of the Office of Apostolic Action</td>
</tr>
<tr>
<td>.x36 Report of the Office of Instruction (2nd Assistant)</td>
</tr>
<tr>
<td>.x38 Report of the Office of Temporalities or Socio-Economic Affairs (3rd Assistant)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Reports of Other members of the General Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>.x42 Inspector-General</td>
</tr>
<tr>
<td>.x44 Procurator-General</td>
</tr>
<tr>
<td>.x46 Secretary-General</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Reports (e.g. Theme or subject centered reports)</th>
</tr>
</thead>
<tbody>
<tr>
<td>.x5 By title, A-Z</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Official Convocation, Announcement of Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>.x6</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>News reports during the Chapter (Include newsletters)</th>
</tr>
</thead>
<tbody>
<tr>
<td>.x7</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Acts of the General Chapter (Circular or document)</th>
</tr>
</thead>
<tbody>
<tr>
<td>.x8</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Compilations of the Acts of the General Chapter</th>
</tr>
</thead>
<tbody>
<tr>
<td>.x85 (Arrange by the date of the 2nd included Chapter Document)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Chapter documents. By title, A-Z</th>
</tr>
</thead>
<tbody>
<tr>
<td>.x9</td>
</tr>
</tbody>
</table>
### Table of General Leadership Assemblies

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>L01</td>
<td>Meeting of Provincials and Supervisors (Bergamo, Italy : 1969)</td>
</tr>
<tr>
<td>L02</td>
<td>Extraordinary General Council (La Parra (Madrid), Spain : 1973)</td>
</tr>
<tr>
<td>L03</td>
<td>Extraordinary General Council (Lourdes and Bordeaux, France : 1979)</td>
</tr>
<tr>
<td>L04</td>
<td>General Leadership Assembly (Madrid, Spain : 1989)</td>
</tr>
<tr>
<td>L05</td>
<td>General Leadership Assembly (Nairobi, Kenya : 1994)</td>
</tr>
<tr>
<td>L06</td>
<td>General Leadership Assembly (Bangalore, India : 1999)</td>
</tr>
<tr>
<td>L07</td>
<td>General Leadership Assembly (Quito, Ecuador : 2004)</td>
</tr>
<tr>
<td>L08</td>
<td>General Leadership Assembly (Rome, Italy : 2009)</td>
</tr>
</tbody>
</table>
Table 4 – *Table for Documents Generated for and by the General Leadership Assemblies*

| x.2 | Preparatory materials: Reports to the General Leadership Assembly.  
     |     | By Administrative Unit, A-Z |
|-----|-------------------------------------|
| x.8 | Reports from the Leadership Assembly. |

The following divisions and subdivisions are not part of all General Leadership Assemblies. Add or use these divisions and subdivisions where appropriate. Append to the number assigned to the General Leadership Assembly.
Table 5 – *Table of General Administrations*

**General Administrations**

<table>
<thead>
<tr>
<th>Year</th>
<th>Name and Years</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1817</td>
<td>Guillaume Joseph Chaminade (1817-1845) [Founder &amp; 1st Superior General]</td>
<td>1st Superior General</td>
</tr>
<tr>
<td>1845</td>
<td>Georges-Joseph Caillet (1845-1868) [2nd Superior General]</td>
<td>2nd Superior General</td>
</tr>
<tr>
<td>1868</td>
<td>Jean-Joseph Chevaux: (1868-1875) [3rd Superior General]</td>
<td>3rd Superior General</td>
</tr>
<tr>
<td>1875</td>
<td>Charles Demangeon (1875-1876) [Vicar General]</td>
<td>Vicar General</td>
</tr>
<tr>
<td>1876</td>
<td>Joseph Simler (1876-1905) [4th Superior General]</td>
<td>4th Superior General</td>
</tr>
<tr>
<td>1905</td>
<td>Joseph Hiss (1905) [Vicar General]</td>
<td>Vicar General</td>
</tr>
<tr>
<td>1905a</td>
<td>Joseph Hiss (1905-1922) [5th Superior General]</td>
<td>5th Superior General</td>
</tr>
<tr>
<td>1922</td>
<td>Henri Lebon (1922) [Vicar General]</td>
<td>Vicar General</td>
</tr>
<tr>
<td>1933</td>
<td>François Jung (1933-1934) [Vicar General]</td>
<td>Vicar General</td>
</tr>
<tr>
<td>1934</td>
<td>François-Joseph Kieffer (1934-1940) [7th Superior General]</td>
<td>7th Superior General</td>
</tr>
<tr>
<td>1940</td>
<td>François Joseph Jung (1940-1946) [Vicar General]</td>
<td>Vicar General</td>
</tr>
<tr>
<td>1946</td>
<td>Sylvester Joseph Juergens (1946-1956) [8th Superior General]</td>
<td>8th Superior General</td>
</tr>
</tbody>
</table>
Table 6 – *Table for Documents Generated by the General Administration*

The following divisions and subdivisions are not part of all General Administrations. Prefix the document by Cutter for author or entity producing the document. Add or use these divisions and subdivisions where appropriate. Append to the number assigned to the General Administration.

| x.2  | General Administration collectively |
| x.22 | Superior General                  |
| x.25 | Vicar General (when acting in the absence of the Superior General) |
| x.32 | Office of Zeal or Religious Life (1st Assistant) |
| x.34 | Office of Apostolic Action         |
| x.36 | Office of Instruction or Education (2nd Assistant) |
| x.38 | Office of Temporalities or Socio-Economic Affairs (3rd Assistant) |
| x.42 | Inspector-General                  |
| x.44 | Procurator-General                 |
| x.46 | Secretary-General                  |
| x.47 | Postulator-General                 |
| x.9  | Other documents from the Superior General or General Administration. By Administration (see Table of General Administrations) |
Table 7 – *Table for Documents Generated for and by Administrative Units for Unit Chapters*

<table>
<thead>
<tr>
<th>Preparatory materials</th>
<th>.x2 Report of the Unit Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>.x22 Report of the Provincial or Unit Superior</td>
<td></td>
</tr>
<tr>
<td>.x23 Report of the Assistant Provincial</td>
<td></td>
</tr>
<tr>
<td>.x32 Report of the Office of Zeal or Religious Life</td>
<td></td>
</tr>
<tr>
<td>.x34 Report of the Office of Apostolic Action</td>
<td></td>
</tr>
<tr>
<td>.x36 Report of the Office of Instruction</td>
<td></td>
</tr>
<tr>
<td>.x38 Report of the Office of Temporalities or Socio-Economic Affairs</td>
<td></td>
</tr>
<tr>
<td>.x42 Report of the Office for Developing Regions</td>
<td></td>
</tr>
<tr>
<td>.x44 Reports from Other members of the Unit’s Administration. By Office, A-Z</td>
<td></td>
</tr>
<tr>
<td>.x46 Reports from Dependent Units</td>
<td></td>
</tr>
<tr>
<td>.x6 Official Convocation. Announcement of Members</td>
<td></td>
</tr>
<tr>
<td>.x7 News reports during the Unit Chapter</td>
<td></td>
</tr>
<tr>
<td>.x8 Acts of the Unit Chapter (usually a Circular)</td>
<td></td>
</tr>
<tr>
<td>.x9 Other Unit Chapter Documents. By title, A-Z</td>
<td></td>
</tr>
</tbody>
</table>
## Table 8 – Table of Administrative Units

<table>
<thead>
<tr>
<th>Unit Designation</th>
<th>Administrative Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>.A3</td>
<td>Africa</td>
</tr>
<tr>
<td>.A34</td>
<td>Africa. Eastern</td>
</tr>
<tr>
<td>.A344</td>
<td>Africa. Eastern. Malawi</td>
</tr>
<tr>
<td>.A36</td>
<td>Africa. Western</td>
</tr>
<tr>
<td>.A362</td>
<td>Africa. Western. Democratic Republic of Congo</td>
</tr>
<tr>
<td>.A363</td>
<td>Africa. Western. Ivory Coast</td>
</tr>
<tr>
<td>.A364</td>
<td>Africa. Western. Libya</td>
</tr>
<tr>
<td>.A366</td>
<td>Africa. Western. Republic of Congo</td>
</tr>
<tr>
<td>.A367</td>
<td>Africa. Western. Togo</td>
</tr>
<tr>
<td>.A368</td>
<td>Africa. Western. Tunisia</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Unit Designation</th>
<th>Administrative Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>.A7</td>
<td>Asia</td>
</tr>
<tr>
<td>.A74</td>
<td>Asia. India</td>
</tr>
<tr>
<td>.A75</td>
<td>Asia. Japan</td>
</tr>
<tr>
<td>.A76</td>
<td>Asia. Korea</td>
</tr>
<tr>
<td>.A77</td>
<td>Asia. Philippines</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Unit Designation</th>
<th>Administrative Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>.E8</td>
<td>Europe</td>
</tr>
<tr>
<td>.E81</td>
<td>Europe. Austria-Germany</td>
</tr>
<tr>
<td>.E82</td>
<td>Europe. Belgium</td>
</tr>
<tr>
<td>.E841</td>
<td>Europe. France. Alsace</td>
</tr>
<tr>
<td>.E842</td>
<td>Europe. France. Bordeaux</td>
</tr>
<tr>
<td>.E844</td>
<td>Europe. France. Franche-Comté</td>
</tr>
<tr>
<td>.E845</td>
<td>Europe. France. Franche-Comté-Alsace</td>
</tr>
<tr>
<td>.E846</td>
<td>Europe. France. Midi</td>
</tr>
<tr>
<td>.E847</td>
<td>Europe. France. Paris</td>
</tr>
<tr>
<td>.E848</td>
<td>Europe. France. Realmont</td>
</tr>
<tr>
<td>.E86</td>
<td>Europe. Italy</td>
</tr>
<tr>
<td>.E87</td>
<td>Europe. Spain</td>
</tr>
<tr>
<td>.E873</td>
<td>Europe. Spain. Madrid</td>
</tr>
<tr>
<td>.E875</td>
<td>Europe. Spain. Zaragossa</td>
</tr>
<tr>
<td>.E88</td>
<td>Europe. Switzerland</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Unit Designation</th>
<th>Administrative Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>.N6</td>
<td>North America</td>
</tr>
<tr>
<td>.N63</td>
<td>North America. Canada</td>
</tr>
<tr>
<td>.N67</td>
<td>North America. United States</td>
</tr>
<tr>
<td>.N671</td>
<td>North America. Cincinnati Province</td>
</tr>
<tr>
<td>.N672</td>
<td>North America. Meribah</td>
</tr>
<tr>
<td>.N674</td>
<td>North America. Province of the Pacific</td>
</tr>
<tr>
<td>.N675</td>
<td>North America. St. Louis Province</td>
</tr>
<tr>
<td>.N676</td>
<td>North America. Province of the United States</td>
</tr>
</tbody>
</table>
Table 8 – *Table of Administrative Units (continued)*

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>.S6</td>
<td>South America</td>
</tr>
<tr>
<td>.S62</td>
<td>South America. Andes</td>
</tr>
<tr>
<td>.S63</td>
<td>South America. Argentina</td>
</tr>
<tr>
<td>.S64</td>
<td>South America. Brazil</td>
</tr>
<tr>
<td>.S65</td>
<td>South America. Chile</td>
</tr>
<tr>
<td>.S66</td>
<td>South America. Colombia</td>
</tr>
<tr>
<td>.S67</td>
<td>South America. Ecuador</td>
</tr>
<tr>
<td>.S68</td>
<td>South America. Mexico</td>
</tr>
<tr>
<td>.S69</td>
<td>South America. Peru</td>
</tr>
</tbody>
</table>
Table 9 – *Table for Documents Generated by Unit Administrations*

The following divisions and subdivisions are not part of all Unit Administrations. Add or use these divisions and subdivisions where appropriate. Arrange by Office and by date within each Administration. Append to the number assigned to the Unit Administration (Table 8).

- .x2 Provincial or Unit Administration collectively
- .x22 Provincial or Unit Superior
- .x23 Assistant Provincial
- .x32 Office of Zeal or Religious Life
- .x34 Office of Apostolic Action
- .x36 Office of Instruction or Education
- .x38 Office of Temporalities or Socio-Economic Affairs
- .x4 Office of Developing Regions
- .x9 Other documents from the Provincial or Unit Administration
  By Administration *(see Table 8)*
### Table 10 – Table of Special Topics for Marianist Family and Marianist Youth Groups

Table of Special Topics for Marianist Family and Marianist Youth Groups

Table for special topics under organization or group name by geographic region
Append the numbers below directly following the Cutter for the organization or group

- **.x1** Canonical. Juridical. Other official documents
  **Scope Note:** Includes Canonical Approbations, Statutes, Charters, Rules of Life, and Identity statements by date approved.

- **.x15** Directories. Membership lists

- **.x2** Finances. Fund raising

- **.x25** Handbooks. Manuals. Guides. Resources
  **Scope Note:** Includes formation material

- **.x3** Leadership. Representatives. Administrative
  **Scope Note:** Includes discussions of government structure

- **.x35** Liturgies. Rituals. Ceremonials. Hymnals

- **.x4** Meetings. Reports of Meetings. Assemblies. Gatherings

- **.x45** Ministries. Services. Activities. By activity or ministry, A-Z

- **.x5** Pamphlets. Brochures

- **.x55** Prayer books. Devotional material

- **.x6** Press releases

- **.x65** Publications. Newsletters

- **.x7** Relations with other Marianist Family Groups

- **.x8** Surveys

- **.x9** Yearbooks
Table 11—Language Table

Language Table.

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